



Policy No. 2026-03-2-26

March 18<sup>th</sup>, 2026

## **Reference: Request for Notification/Tribute for past & present deceased members**

**Purpose:** To ensure that out of respect for the wishes of the immediate family, any such notification or tribute is authorized and requested by an appropriate party or that the tribute requested is appropriate to RGC's Management and furthermore ensure that any and all related expenses are recovered by Management.

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### **1. Requesting Party:**

- Must be from the deceased's immediate family or be a representative acting on behalf of the immediate family.

### **2. Request and details in writing:**

- Request and full details to be included in the "Notification" must be provided in writing and forwarded to Management via e-mail.

### **3. Method/Channel of Notification and to whom:**

- While at the total discretion of Management, the method/channel is limited to the RGC's present and active membership using the RGC's standard distribution method to communicate to members.

### **4. Tribute requests:**

- Any physical "memory tribute" is at total discretion of Management.  
Ex: Nameplate on a physical object on the RGC property.  
: Spreading of deceased ashes (restricted to City - by law, if any) and at specified designated location acceptable by Management.

### **5: Cost/ Disbursement:**

- Management/staff, disbursements/costs, (if any) in providing the requested service (s) are the responsibility of the requester.
- All involved costs to be paid in advance of any financial commitments by Management.